



ঢাকা পাওয়ার ডিস্ট্রিবিউশন কোম্পানি লিমিটেড

“শেখ হাসিনার উদ্যোগ
যরে ঘরে বিদ্যুৎ”

DHAKA POWER DISTRIBUTION COMPANY LTD.

(An Enterprise of the Government of the People's Republic of Bangladesh)

Biddut Bhaban, 1, Abdul Gani Road, Dhaka-1000

ISO: 9001:2008 certified

Memo No:- 47.404.401.01.02.005.2017.1300

Date: 21.11.2017

JOB OPPORTUNITY

The Dhaka Power Distribution Company Ltd. (DPDC) seeks a qualified candidate from the bona fide citizens of Bangladesh for immediate appointment to the Executive Director, ICT & Procurement position on contractual basis for an initial period of maximum three (03) years. The contractual appointment may be renewed on satisfactory performance. Brief job description and job specification of the post including other relevant information are as under.

Executive Director, ICT & Procurement - 01 post

Executive Director, ICT & Procurement is the Chief ICT & Procurement Officer of the Company reporting to the Managing Director. It is a strategic level post.

- The incumbent will act as a member of the top management of the Company to assist the Managing Director for overall coordination of company's management, planning, design, development especially in the area of ICT, procurement related activities, store management functions, tariff management functions, energy metering and auditing related functions.
- He/ She shall be responsible for ensuring compliances of laws, rules and regulations of the Govt. and the company in order to ensure good governance.
- The incumbent is responsible for ensuring current best practice in the Information Technology Infrastructure, ensures IT Service Management which are used as key functions for service delivery and the support service within the organization.

Required Qualification, Experience and Age:

Candidates must be a Graduate in Engineering or Post Graduate in Computer Science/ Engineering/ Business Administration/ Economics/ Business Studies or related subjects. The candidates must have at least twenty (20) years of managerial experience in a large Public/ Private organization working in multidisciplinary environment. The candidate should be proficient in both spoken and written Bangla and English languages and should be capable of working in challenging situations that entails job related stress and strain. No 3rd division/ class or CGPA below 2.0 in educational life will be eligible.

Age maximum sixty (60) years as on 01.12.2017.

Remuneration/ Compensation Package:

Basic salary per month Taka 149,000.00 (One lac forty nine thousand) only plus house rent @ 50 % of basic pay per month, two festival bonuses in year, contributory provident fund, group insurance, encashment of leave, gratuity and other admissible allowances as per DPDC's Service rules and Pay structure. Expenses at actual medical services as mentioned in the company Service Rules will be reimbursed up to a maximum limit of three (03) months basic salary per annum and full time transport with driver will be provided as per applicable rules of the company. Income tax shall have to be paid by the employee. This remuneration/ compensation package will be subjected to adjustment in the pay structure of the company.

Conditions:

1. Interested candidate may apply with detailed Curriculum-Vita along with a cover letter address to the Chairman of the Board of Directors, DPDC with three (03) attested passport size recent photographs, attested photocopies of all educational, experience and professional membership certificates (if any), attested copy of National Identity Card and copy of Passport (1st two pages) in enclosed envelope marked with the name of the post applied for should reach to the General Manager (HR), DPDC, Biddut Bhaban (3rd floor), 1 Abdul Gani Road, Dhaka-1000 on or before 21.12.2017 (Thursday) within the office hour. Applicants are requested to send a soft copy (MS Word file) of the CV through e-mail to recruitment@dpdc.org.bd.
2. Persons employed in Govt., Semi Govt. and Autonomous organization should submit applications through proper channel.
3. Only the short listed candidates will be called for interviews. Persuasion of any kind will disqualify the candidate. The authority reserves the right to accept or reject any application and no explanation for such action will be provided to the applicant.

General Manager (HR), DPDC

E-mail : gmr@dpdc.org.bd

Form no. : HR/ROA/03/427